

CLUB SAILING AT THE UNIVERSITY OF GEORGIA
201 Ramsey Center, 330 River Road Athens, GA 30602, Athens-Clarke County
N 40° 44' 30.82" W 73° 59' 21.50"

The Bylaws of The Club Sailing Team at The University of Georgia

Mission Statement

To encourage participation and promote excellence in recreational sailing, sailboat racing, and seamanship at the University of Georgia.

Vision Statement

We strive to make a meaningful impact on our members' lives and the communities in which they reside through developing their sailing and seamanship skills. We embrace a competitive atmosphere and a strong learning environment while providing the tools that allow students, faculty, and staff, alumni alumni and the community as a whole to become lifelong members of the sailing community.

Statement of Purpose

The purpose of this organization shall be to advance the skill and interest of all University of Georgia students, faculty members, and staff members pursuing the sport of sailing. This shall be accomplished through conditioning and intercollegiate, regional, national, and international competition under the affiliation and governments of the United States Sailing Association, American Sailing Association, and the University of Georgia Recreational Sports Division.

Article I

The official name of this organization shall be The Club Sailing Team at The University of Georgia.

Article II

The purpose of The Club Sailing Team at The University of Georgia is to advance the skill and interest of all University of Georgia students, faculty members, and staff members pursuing the sport of sailing. This shall be accomplished through conditioning and intercollegiate, regional, national, and international competition under the affiliation and governments of the United States Sailing Association, American Sailing Association, and the University of Georgia Recreational Sports Division.

Article III

The Club Sailing Team at The University of Georgia shall be a club sports organization. The fiscal year shall match that of the university. Profits generated by the team shall not be distributed to members for their personal or private benefit.

Article VI

The mailing address of The Club Sailing Team at The University of Georgia shall be 201 Ramsey Center, 330 River Road Athens, Georgia 30602, Athens-C. This address will also serve as the location of officers' and general team meetings. The location of practices will include the Ramsey Center, the UGA Campus and Intramural Fields, Lake Lanier and the Lake Lanier Sailing Club, and other sailing centers in the southeast and around the world.

Article IV

Section 1.

Membership and Non-Discrimination Clause Membership and all privileges, including voting and officer positions, must be extended to all students without regard to race, color, sex (including sexual harassment and pregnancy), sexual orientation, gender identity, ethnicity or national origin, religion, age, genetic information, disability, or veteran status. Membership and all privileges, including voting and officer positions, must be extended to all students as stated in the University of Georgia Non-Discrimination and Anti-Harassment Policy. Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color or national origin in programs or activities that receive Federal financial assistance. Title IX states that: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." All eligible persons seeking membership to the team must do so according to the rules and conditions of the University of Georgia Recreational Sports Division. Membership will begin with the payment of dues and will continue until dues are not paid, or until an issue arises. To be an active member of the team, all members must also fill out paperwork required by the Department of Recreational Sports and the team. Upon becoming a member, a person accepts full responsibility for any illness, injury, or death occurring while acting as a member of the team and agrees not to hold officers, coaches, or the team liable.

Section 2.

Requirements for Membership

A. Dues

All members are required to pay a set amount of money to the team each season to use equipment, practice facilities, and attend meetings. Dues are due at the allotted dates designated by the Finance Officers. These dates will be given at the first team meeting every season. This amount is subject to change based on current financial status of the team and shall be approved

by a majority vote of the team officers. Payment plans may be arranged with the current Treasurer and will not result in forfeiture in membership. However, members delinquent in the payment of dues or other fees without communicating with the current Treasurer shall forfeit their right to participate in the team until all fees are paid. Members delinquent in the payment of dues and other financial debts shall be notified by the coaches and Treasurer. Members who leave the team after dues are collected are not eligible for a refund unless approved by all 5 executive officers.

B. Fundraising

All members are required to participate in team fundraisers that shall be designed and implemented by the team's executive officers.

C. Recruitment

All members are also required to participate in the recruitment process of each season designated by the executive officer board.

D. Expulsion

Status as a member is limited to the student's/faculty's conduct on and off the water. If the club's officers unanimously come to the decision that a student or faculty member is not conducting in an appropriate manner to the organization's success, that student or faculty member can be expelled from the club without refund of membership dues.

E. Other Expectations

In order to compete in scheduled regattas and cruising events, members must attend the majority of practices and workouts set by the coaches and captains. Coaches or captains can deem a member ineligible for a regatta based on practice/workout participation.

Section 3. Exceptions

Exceptions to the requirements for equipment use and forfeiture of membership shall be considered by the officers of the team on an individual basis. A majority vote of the officers will confirm exceptions. A majority is defined as more than one-half of all officers.

Article V

There shall be, in the structure of the team, a governing body which shall be called the UGA Sailing Executive Officer Board. The Executive Board shall be responsible for the overall guidance and direction of the organization and will see that the policies of the organization will be carried out. The team's elected executive officers will only consist of active members of the team and shall be composed of the following offices: President, Commodore, Race Captain,

Offshore Captain, and Treasurer. In addition to the executive officers there will be a set of committee chairs who will perform specified duties for the club. Officers will not be compensated financially.

Section 1. Term of office for all officers is one year from June through May. All officers must be full time students (enrolled in at least 12 credit hours), at the University of Georgia and should be in good academic standing. Exceptions to the full time student status are limited to graduating seniors in their last academic year.

Section 2. Election to all executive officer positions (President, Commodore, Race Captain, Offshore Captain, and Treasurer), and all chair positions for the following year is decided by the a majority vote of the entire club. Elections are to be held in the spring for the next year's officers and chair positions and organized by one graduating senior, or the most senior officer if there are no seniors graduating. Coaches are not eligible to vote or participate in elections. Executive officers have 2 votes for each position. Other officers have 1 vote per position, and 1 extra vote for the position which they hold. Each regular member's vote counts for 1 vote. If any position is tied, it will go to the whole club for a run-off.

Section 3. Duties of Office

Duties include, but are not limited to, those listed here and in each officer position billet. All officers are required to provide their successor with a billet detailing the responsibilities of office.

A. Executive Officers

a. President

- i. Responsible for external communications and relations. SAISA, UGA Club Sports, LLSC, Sponsors, Donors, etc. Also Responsible for SAISA dues, represents club at SAISA meetings, schedules and attends monthly meetings with Club Sport and CSO matters. Represents the team to outside entities. Generally runs the organization, and presides over officer meetings and club workings.

b. Commodore

- i. Responsible for internal communications and relations. Works with the other executive officers to run the club. Roster management, communicating information to the club, planning and executing the sailing recruitment cycles. Signups for activity fairs, sends members biweekly email, manages and updates calendar. Responsible for submitting weekly reports to UGA Club Sports. Commodore will approve all travel rosters (offshore and dinghy).

c. Race Team Captain

- i. Responsible for race team development, managing dinghy practices, and strategizing placements during Regattas. Race Team Captain will approve all travel rosters (offshore and dinghy). Also responsible for: dinghy racing travel notifications, travel follow-ups, organizing regattas, and Regatta RP forms.

d. Offshore Captain

- i. Responsible for offshore team development including: scheduling and organizing practices with LLSC member boats, organizing and executing regatta travel, gathering regatta or clinic opportunities, setting offshore regatta rosters, etc. Offshore Captain will approve all travel rosters (offshore and dinghy).
- ii. Also responsible for travel requests, travel follow up forms, etc. associated with CSO requirements.

e. Treasurer

- i. Responsible for budget, dues, and other monetary aspects; budget report, travel reimbursement, and spending requests. Makes financial decisions with the help of the other executive officers, and keeps a close record of club spending.

B. Committee Chairs

a. Fundraising Chair

- i. Responsible for fundraising in general and for organizing fundraising events, and alumni relations. Reports to Treasurer (fundraising) and Commodore (alumni).

b. Social Chair

- i. Responsible for organizing team socials (outside of practices and regattas) and for building and strengthening team morale. In charge of community service events. Reports to Commodore.

c. Public Relations Chair

- i. Responsible for keeping all club media up-to-date (Facebook, Instagram, Website). Reports to President.

d. Merchandising & Equipment Chair

- i. Responsible for all creation and production and management of club merchandising (pinnies, tech shirts, t-shirts, jackets, etc.). Reports to President and Treasurer. Holds records for all team equipment, and is responsible for distribution and account of equipment and team gear.

e. Safety Officers

- i. Responsible for the safety of all members of the club, must be CPR certified, and must work with the UGA Club Sports office to fulfill any safety requirements. Reports to Offshore Captain and Race Captain.

f. Vice Commodore of Offshore Sailing

- i. Assists Offshore Captain with duties.

g. Vice Commodore of Racing

- i. Responsible for keeping record of cleared participation waivers at the beginning of semesters, keeping record of member involvement in workouts, practices, and anything else deemed necessary per semester. Runs carpool chats. Records points from Slack workout evidence. Assists Race Team Captain with managing the race team. Writes appropriate heartfelt thank you notes to people who have housed us during regattas. Reports to Race Team Captain and Commodore.

Section 5. Officer Removal

- A. Officers may be removed from their position upon receiving 3 strikes or as a result of a $\frac{2}{3}$ vote of the club.
 - a. Strikes can be received for the following reasons:
 - i. Overstepping boundaries
 - ii. Not adequately fulfilling their position as an officer
 - iii. Going behind other officers
 - iv. General poor conduct
 - v. Other actions deemed inappropriate by $\frac{2}{3}$ of the executive officers
- B. Complaint reports may be submitted (anonymously if chosen) to an officer by email and should recount the officer's misconduct. Complaint reports must be read at the officer meeting immediately following their receipt, will be put to a $\frac{2}{3}$ vote of executive officers to determine if a strike should be given.
- C. Warnings may be issued through the private emails of the president or commodore. Two warnings will constitute a conversation with the officer board.
- D. Resignation

- a. In the event that an officer cannot complete his or her term, the officer must state his or her resignation to the rest of the officers. The remaining officers will hold a replacement election following the rules of elections at a general meeting to replace the departing officer.

Section 6.

Exceptions

An officer may hold more than one position if there are not enough eligible, interested, or suitable team members that are willing or able to fill the officer position. The discretion lies within the current year's officer board and must be voted and approved.

Article VI

The executive board shall consist of the executive officers. They will be responsible for creating the regatta schedule, planning weekly team meetings, and making travel plans.

Article VII

The advisor to the team shall be a member of the University's faculty or staff chosen by the officers. The term of Advisor shall last indefinitely. The dismissal of the Advisor shall require a vote of 3/5 the officers or a 3/4 vote of the members at a general meeting.

Article VIII

Section 1. General Meetings

Regular general meetings of the team will be held when necessary with the dates, time, and locations scheduled by the officers so as not to conflict with practice schedules or the interest of the majority of the team. For a quorum to be reached, 50% of club members must be present at a meeting.

Section 2. Officer Meetings

Officer meetings will be held on a regular basis, as decided by the executive board, at a date, time, and location that does not conflict with the interests of the majority of officers. All team purchases over \$100 will be voted on at officer meetings, with the exception of pre-budgeted purchases.

Section 3. Executive Board Meetings

Executive board meetings will be held when necessary at a date, time, and location not to conflict with the interests of any executive member. Article X Amendments to this constitution may be proposed in writing by any voting member. An amendment may be approved by a majority of officers and then may be ratified by a 2/3 vote by team members.

Article IX

The officers or coaches of the team shall not be held liable for the injury, illness, or death of any team member. Members assume full responsibility for injury, illness, or death upon joining the team.

Article XII

If the team should for any reason dissolve, the current officers shall decide what to do with the remaining assets and money of the team and how to settle all current affairs without personal financial gain.

Article XIII

The Club Sailing Team at the University of Georgia will abide by all UGA Recreational Sports rules and regulations and will follow the UGA Code of Conduct at team practices, on team trips, and during any other team formal/informal gatherings at all times.

Article XIV

As a student run organization under the Department of Recreational Sports under the Division of Student Affairs at the University of Georgia, the current officer board holds the power to make any and all executive decisions regarding any issue the team may face. However, coaches' and advisors inputs are taken into consideration.